



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

February 22, 2013

TO: EACH SUPERVISOR

FROM: DARYL L. OSBY, FIRE CHIEF *Daryl L. Osby*

NOTIFICATION OF PURCHASE ORDER REQUEST FOR LIFEGUARD BOAT MAINTENANCE AND REPAIR SERVICES FOR 10 BOATS

This is to inform you that the Consolidated Fire Protection District of Los Angeles County (District) has requested the Internal Services Department (ISD), as the County's Purchasing Agent, to issue a sole source purchase order (P.O.) for boat maintenance and repair services of 10 boats with the vendor, Boatyard, in the amount of \$102,694.20.

The basis for the sole source P.O. request is due to the critical timeframe to ensure that the District's boats are seaworthy and in optimal condition prior to the beginning of the summer season. The Boatyard has been used in the past for various repairs and services, and is able to service our boats in the area where they are docked.

Due to staffing shortages and changes to the way we contract out fleet-related services, our process for establishing new contracts for these services has been delayed. We anticipate having the contract for boat maintenance and repair services in place by mid-April; however, this would not provide us adequate time to complete our annual boat maintenance and any necessary repairs prior to Memorial Day weekend. The District will return to your Board no later than April of this year with a recommended contract award for these services.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY

CALABASAS
CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA
CUDAHY

DIAMOND BAR
DUARTE
EL MONTE
GARDENA
GLENORA
HAWAIIAN GARDENS
HAWTHORNE

HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY
INGLEWOOD
IRVINDALE
LA CANADA FLINTRIDGE
LA HABRA

LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER
LAWNDALE
LOMITA
LYNWOOD

MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT
PICO RIVERA

POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

Each Supervisor
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Please contact me at (323) 881-6180 if you have any questions.

DLO:lg

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